



Parish: \_\_\_\_\_  
Date: \_\_\_\_\_

## PARISH PHYSICAL ACCESSIBILITY SURVEY

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### QUESTIONS

### POSSIBLE SOLUTIONS

#### Priority

#### 1 Accessible Approach/Entrance

People with disabilities should be able to arrive on the site, approach the building, and enter as freely as everyone else. At least one route of travel should be safe and accessible for everyone, including people with disabilities.

##### Route of Travel (ADAAG 4.3, 4.4, 4.5, 4.7)

Is there a route of travel that does not require the use of stairs?

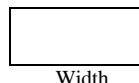
Yes No



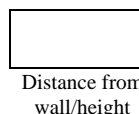
Is the route of travel stable, firm and slip-resistant?



Is the route at least 36 inches wide?

Can all objects protruding into the circulation paths be detected by a person with a visual disability using a cane?

**In order to be detected** using a cane, an object must be within 27 inches of the ground. Objects hanging or mounted overhead must be higher than 80 inches to provide clear head room. It is not necessary to remove objects that protrude less than 4 inches from the wall.

Do curbs on the route have curb cuts at drives, parking, and drop-offs?

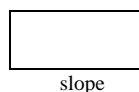


##### Ramps (ADAAG 4.8)

Are the slopes of ramps no greater than 1:12?



**Slope is given as a ratio of the height to the length.** 1:12 means for every 12 inches along the base of the ramp, the height increases one inch. For a 1:12 maximum slope, **at least** one foot of ramp length is needed for each inch of height.



- Add a ramp if the route of travel is interrupted by stairs.
- Add an alternative route on level ground.
- Repair uneven paving.
- Fill small bumps and breaks with beveled patches.
- Replace gravel with hard top.
- Change or move landscaping, furnishings, or other features that narrow the route of travel.
- Widen route.
- Move or remove protruding objects.
- Add a cane-detectable base that extends to the ground.
- Place a cane-detectable object on the ground underneath as a warning barrier.
- Install curb cut.
- Add small ramp up to curb.

- Lengthen ramp to decrease slope.
- Relocate ramp.
- If available space is limited, reconfigure ramp to include switchbacks.

**QUESTIONS**

**POSSIBLE SOLUTIONS**

**Ramps, continued**

Do all ramps longer than 6 feet have railings on both sides?

**Yes**      **No**

Are railings sturdy and between 34 and 38 inches high?

height

Is the width between railings or curbs at least 36 inches?

width

Are ramps non-slip?

Is there a 5-foot-long level landing at every 30-foot horizontal length or ramp, at the top and bottom of ramps and at switchbacks?

length

Does the ramp rise no more than 30 inches between landings?

rise

- Add railings.
- Adjust height of railing if not between 30 and 38 inches.
- Secure handrails in fixtures.
- Relocate the railings.
- Widen the ramp.
- Add non-slip surface material.
- Remodel or relocate ramp.
- Remodel or relocate ramp.

**Parking and Drop-Off Areas (ADA AG 4.6)**

Are an adequate number of accessible parking spaces available (8 feet wide for car plus 5-foot access aisle)? For guidance in determining the appropriate number to designate, the table below gives the ADAAG requirements for new construction and alterations:

Total # of parking places in lot	Required minimum # of accessible parking spaces
1-25	1
26-50	2
51-75	3
76-100	4
101-150	5
151-200	6
201-300	7
301-400	8
401-500	9
501-1000	2% of total
1001 and over	20+1 for each 100 over 1000

number of accessible spaces

note widths of existing accessible spaces:

Are 8-foot-wide spaces, with minimum 8-foot-wide access aisles, and 98 inches of vertical clearance, available for lift-equipped vans?

width/ vertical clearance

**At least one of every 8 accessible spaces**  
Must be van-accessible (with a minimum of one van-accessible space in all cases).

- Reconfigure a reasonable number of spaces by repainting stripes.
- Reconfigure to provide van-accessible space(s).

**QUESTIONS**

**POSSIBLE SOLUTIONS**

**Parking and Drop-Off Areas, continued**

Are the access aisles part of the accessible route to the accessible entrance?

**Yes**      **No**



- Add curb ramps.
- Reconstruct sidewalk.

Are the accessible spaces closest to the accessible entrance?



- Reconfigure spaces.

Are accessible spaces marked with the International Symbol of Accessibility?



- Add signs, placed so that they are not obstructed by cars.

**Entrance (ADAAG 4.13, 4.14, 4.5)**

If there are stairs at the main entrance, is there also a ramp or lift, or is there an alternative accessible entrance?



**Do not use a service entrance as the accessible entrance unless there is no other option.**

- If it is not possible to make the main entrance accessible, create a dignified alternate accessible entrance. If parking is provided, make sure there is accessible parking near all accessible entrances.

Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance?



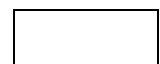
- Install signs before inaccessible entrances so that people do not have to retrace the approach.

Can the alternate accessible entrance be used independently?



- Eliminate as much as possible the need for assistance—to answer a doorbell, to operate a lift, or to put down a temporary ramp, for example.

Does the entrance door have at least 32 inches clear opening (for a double door, at least one 32-inch leaf)?

clear opening

- Widen the door to 32 inches clear.
- If technically infeasible, widen to 31-3/8 inches minimum. Install offset (swing-clear) hinges.

Is there at least 18 inches of clear wall space on the pull side of the door, next to the handle?




clear space

- Remove or relocate furnishings, partitions, or other obstructions.

**A person using a wheelchair or crutches needs this space to get close enough to open the door.**

- Move door.
- Add power-assisted or automatic door opener.

**QUESTIONS**

**POSSIBLE SOLUTIONS**

**Entrance, continued**

Is the threshold edge 1/4 inch high or less, or is beveled edge no more than 3/4 inch high?

**Yes**  **No**

height

- If there is a single step with a rise of 6 inches or less, add a short ramp.
- If there is a threshold greater than 3/4 inch high, remove it or modify it to be a ramp.

If provided, are carpeting or mats a maximum of 1/2 inch high?

**Yes**  **No**

height

- Replace or remove mats.

Are edges securely installed to minimize tripping hazards?

**Yes**  **No**

- Secure carpeting or mats at edges.

Is the door handle no higher than 48 inches and operable with a closed fist?

**Yes**  **No**

height

- Lower handle.
- Replace inaccessible knob with a lever or loop handle.
- Retrofit with an add-on lever extension.
- Station greeter/usher at entrance at every liturgy.

**The “closed fist” test for handles and controls:**

Try opening the door or operating the control using only one hand, held in a fist. If you can do it, so can a person who has limited use of his or her hands.

Can doors be opened without too much force (exterior doors reserved; maximum is 5 lbs for interior doors)?

**Yes**  **No**

force

- Adjust the door closers and oil the hinges.
- Install power-assisted or automatic door openers.
- Install lighter doors.
- Install doorbell at entrance.

**You can use an inexpensive force meter or a fish scale** to measure the force required to open a door. Attach the hook end to the doorknob or handle. Pull on the ring end until the door opens, and read off the amount of force required. If you do not have a force meter or a fish scale, you will need to judge subjectively whether the door is easy enough to open.

If the door has a closer, does it take at least 3 seconds to close?

**Yes**  **No**

seconds

- Adjust door closer.

**QUESTIONS**

**POSSIBLE SOLUTIONS**

**Priority**

**2 Access to Worship and Gathering Space**

**Yes      No**

**Seating**

Is there adequate seating for persons using mobility devices?



Capacity of seating in assembly	# of required wheelchair locations.
4-25	1
26-50	2
51-300	4
301-500	6
Over 500	6+1 additional space for each total seating capacity increase of 100

Are the spaces for wheelchair seating distributed throughout the sanctuary?



Remove pews to allow room for wheelchairs throughout the sanctuary.

Replace pews w/movable chairs.

**Vertical Circulation (ADAAG 4.1.3(5), 4.3)**

Are there ramps, lifts, or elevators to all areas of sanctuary and gathering areas?

Altar



Ambo



Reconciliation Rooms



Parish Office



On each level, if there are stairs between the entrance and/or elevator and essential public areas, is there an accessible alternate route?



Install ramps or lifts.

Modify a service elevator.

Relocate meetings to an accessible area.

Post clear signs directing people along an accessible route to ramps, lifts, or elevator.

**Stairs (ADAAG 4.9)**

The following questions apply to stairs connecting levels *not* serviced by an elevator, ramp, or lift.

Do treads have a non-slip surface?



Add non-slip surface to treads.

Do stairs have continuous rails on both sides, with extensions beyond the top and bottom stairs?



Add or replace handrails if possible within existing floor plan.

**QUESTIONS**

**POSSIBLE SOLUTIONS**

	<b>Yes</b>	<b>No</b>	
<p><b>Elevators (ADAAG 4.10)</b> Are there both visible and verbal or audible door opening/closing and floor indicators (one tone = up, two tones = down)</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Install visible and verbal or audible signals.
<p>Are the call buttons in the hallway no higher than 42 inches?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Lower call buttons. <input type="checkbox"/> Provide a permanently attached reach stick.
<p>Do the controls inside the cab have raised and Braille lettering?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Install raised lettering and Braille next to buttons.
<p><b>Lifts (DAAG 4.2, 4.11)</b> Can the lift be used without assistance? If not, is a call button provided?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> At each stopping level, post clear instructions for use of the lift. <input type="checkbox"/> Provide a call button.
<p>Is there at least 30 by 48 inches of clear space for a person in a wheelchair to approach, to reach the controls and use the lift?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Rearrange furnishings and equipment to clear more space.
<p>Are controls between 15 and 48 inches high (up to 54 inches if a side approach is possible)?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Move controls.
<p><b>Priority 3 Usability of Rest Rooms</b></p>			
<p>When rest rooms are open to the public, they should be accessible to people with disabilities.</p>			
<p><b>Getting to the Rest Rooms (ADAAG 4.1)</b> If rest rooms are available to the public, is at least one rest room (either one for each sex, or unisex) fully accessible?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Reconfigure rest room. <input type="checkbox"/> Combine rest rooms to create one unisex accessible rest room.
<p>Are there signs at inaccessible rest rooms that give directions to accessible ones?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Install accessible signs.

**QUESTIONS**

**POSSIBLE SOLUTIONS**

**Doorways and Passages (ADAAG 4.2, 4.13, 4.30)**  
Is there tactile signage identifying rest rooms?

**Yes**      **No**



**Mount signs on the wall**, on the latch side of the door, complying with the requirements for permanent signage. Avoid using ambiguous symbols in place of text to identify rest rooms.

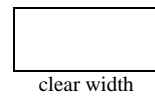
Add accessible signage, placed to the side of the door, 60 inches to centerline (not on the door itself).

Are pictograms or symbols used to identify rest rooms, and, if used, are raised characters and Braille included below them?



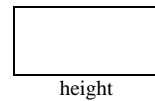
If symbols are used, add supplementary verbal signage with raised characters and Braille below pictogram symbol.

Is the doorway at least 32 inches clear?

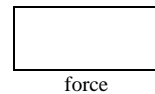
Install offset (swing-clear) hinges  
 Widen the doorway.

Are doors equipped with accessible handles (operable with a closed fist), 48 inches high or less?

Lower handles.  
 Replace knobs or latches with lever or loop handles.  
 Add lever extensions.  
 Install power-assisted or automatic door openers.

Can doors be opened easily (5 lb. maximum force)?

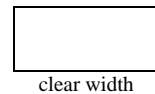



Adjust or replace closers.  
 Install lighter doors.  
 Install power-assisted or automatic door openers.

Does the entry configuration provide adequate maneuvering space for a person using a wheelchair?

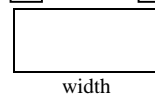


**A person in a wheelchair** needs 36 inches of clear width for forward movement, and a 5-foot diameter or T-shaped clear space to make turns. A minimum distance of 48 inches clear of the door swing is needed between the two doors of an entry vestibule.



Rearrange furnishings such as chairs and trash cans.  
 Remove inner door if there is a vestibule with two doors.  
 Move or remove obstructing partitions.

Is there a 36-inch-wide path to all fixtures?

Remove obstructions.

**QUESTIONS**

**POSSIBLE SOLUTIONS**

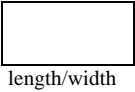
**Yes No**

**Stalls (ADAAG4.17)**

Is the stall door operable with a closed fist, inside and out?

- Replace inaccessible knobs with lever or loop handles.
- Add lever extensions.

Is there a wheelchair-accessible stall that has an area of a least 5 feet by 5 feet, clear of the door swing, OR is there a stall that is less accessible but that provides greater access than a typical stall (either 36 by 69 inches or 48 by 69 inches)?


  
 length/width

- Move or remove partitions.
- Reverse the door swing if it is safe to do so.

In the accessible stall, are there grab bars behind and on the side wall nearest to the toilet 32-36" from floor?

- Add grab bars.


Is the toilet seat 17 to 19 inches high?

  
 height

- Add raised seat.

**Lavatories (ADAAG 4.19, 4.24)**

Does one lavatory have a 30-inch-wide by 48-inch-deep clear space in front?


  
 clear space

- Rearrange furnishings.
- Replace lavatory.
- Remove or alter cabinetry to provide space underneath.
- Make sure hot pipes are covered.
- Move a partition or wall.

**A maximum of 19 inches of the required depth may be under the lavatory.**


Is the lavatory rim no higher than 34 inches?

- Adjust or replace lavatory.

  
 height

Is there at least 29 inches from the floor to the bottom of the lavatory apron (excluding pipes)?

- Adjust or replace lavatory.

  
 height

Can the faucet be operated with one closed fist?

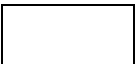
- Replace with paddle handles.

Are soap and other dispensers and hand dryers within reach ranges (48" < 20" counter depth, 46" if > 20" counter depth) and usable with one closed fist?

- Lower dispensers.
- Replace with or provide additional accessible dispenser.

Is the mirror mounted with the bottom edge of the reflecting surface 40 inches high or lower?

- Lower or tilt down the mirror.

  
 height

- Add a larger mirror anywhere in the room.



**QUESTIONS**

**POSSIBLE SOLUTIONS**

**Priority**

**4 Additional Access**

*Note that this priority is for items not required for basic access in the first three priorities.*

When amenities such as drinking fountains and public telephones are provided, they should also be accessible to people with disabilities.

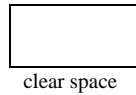
**Yes**      **No**

Clear more room by rearranging or removing furnishings.

**Drinking Fountains (ADAAG 4.15)**

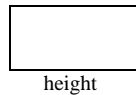
Is there at least one fountain with clear floor space of at least 30 by 48 inches in front?



Provide cup dispensers for fountains with spouts that are too high.

Is there one fountain with its spout no higher than 36 inches from the ground, and another with a standard height spout (or a single "hi-lo" fountain)?



Provide accessible cooler.

Are controls mounted on the front or on the side near the front edge, and operable with one closed fist?

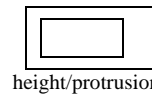
    

Replace the controls.

Is each water fountain cane-detectable (located within 27 inches of the floor or protruding into the circulation space less than 4 inches from the wall)?

Place a planter or other cane-detectable barrier on each side at floor level.



**Sensory Accommodations**

Are there assistive listening devices available for people with hearing impairments?

Install assistive listening device.

Are there large print copies of Missalettes/hymnals? Parish Bulletin?

Purchase from publisher.

Enlarge on photo copier.

Are Braille copies of above available?

Contact office of Equal Access Ministry or state agency for the Visually Impaired for Braille transcription.

Comments:

Survey completed by: